

Instructions for Authors

The instructions below are specifically directed at authors who wish to submit a manuscript to the *South African Geographical Journal*. For general information, please visit our [Author Services](#) website.

The *South African Geographical Journal* considers all manuscripts on the strict condition that they have been submitted only to the *South African Geographical Journal*, that they have not been published already, nor are they under consideration for publication or in press elsewhere.

Contributions to the *South African Geographical Journal* must report original research and will be subjected to review by referees at the discretion of the Editorial Office.

Manuscript preparation

1. General guidelines

- UK English. Consistency throughout the paper is expected.
- A typical article will not exceed 7,500 words. Authors should include a word count with their manuscript.
- Manuscripts should be compiled in the following order: title page; abstract; keywords; main text; acknowledgments; appendixes (as appropriate); references; table(s) with caption(s) (on individual pages); figure caption(s) (as a list).
- Manuscripts should be double-spaced with wide margins.
- Abstracts of 200 words are required for all papers submitted.
- Each paper should have 5 or 6 keywords.
- For all manuscripts non-discriminatory language is mandatory. Sexist or racist terms should not be used.
- Authors must adhere to SI units. Units are not italicised.
- When using a word which is or is asserted to be a proprietary term or trade mark, authors must use the symbol ® or TM.

2. Style guidelines

Layout and referencing **MUST** follow the style of the Journal.

Description of the Journal's [article style](#)

Description of the Journal's [reference style](#), [Quick guide](#)

[Guide to using mathematical symbols and equations](#)

If you have any questions about references or formatting your article, please contact: authorqueries@tandf.co.uk (please mention the journal title in your email).

3. Figures

- It is in the author's interest to provide the highest quality figure format possible. Please be sure that all imported scanned material is scanned at the appropriate resolution: 1200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour.

- Figures will be reviewed by our Cartographic Advisor, and those not meeting our standards will be returned for revision.
- Figures must be saved separate to text. Please do not embed figures in the paper file.
- Files should be saved as one of the following formats: TIFF (tagged image file format), PostScript or EPS (encapsulated PostScript).
- All figures must be numbered in the order in which they appear in the paper (e.g. figure 1, figure 2). In multi-part figures, each part should be labelled (e.g. figure 1(a), figure 1(b)).
- All figures should be sized to fit either a double or single column of the Journal when reproduced full-size, or reduced by a factor of two.
- Figure captions must be saved separately, as part of the file containing the complete text of the paper, and numbered correspondingly.
- The filename for a graphic should be descriptive of the graphic, e.g. Figure1, Figure2a.

Please note that original photographic positives of all figures are required once the submission has been accepted for publication.

N.B. Tables *should be included* at the appropriate point in the text.

4. Colour

Authors of accepted papers who propose publishing figures in colour in the print version should discuss their request with the Editor at the point of acceptance. Please note that figures which appear in black-and-white in the print edition of the Journal will appear in colour in the online edition, assuming colour originals are supplied.

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6. Supplementary online material

Authors are welcome to submit animations, movie files, sound files or any additional information for online publication.

- [Information about supplementary online material](#)

Manuscript submission

Manuscripts should be submitted for review to the editor by email as separate, clearly marked files, or preferably as a single file in a merged pdf format. Alternatively, three hard copy submissions can be

posted to either editor. The title, the author's name(s) and affiliation(s) should appear on a separate sheet.

Submissions must be accompanied by an indication of the word length, and by a statement that the paper has not been and will not be submitted concurrently for publication elsewhere.

Copies of the complete manuscript together with illustrative material should be sent to:

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Book reviews should be sent to the Review Editor, Stefan Grab (email: stefan.grab@wits.ac.za).

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