

## **Editorial policy and requirements for submission of articles for review and publication**

*Image & Text* publishes original research, reviews and critical debates in the disciplines of design and related fields. Submitted articles are forwarded to two experts in the field for review. Only material deemed to be of a suitably high standard by appointed referees is published.

The editors welcome articles, papers and commentary from the academic community and design practitioners. Contributors should please ensure that their submissions satisfy the following editorial requirements.

- Manuscripts must be typed in A4 format in 1.5 or double spacing with generous left and right margins
- All pages must be numbered and the Harvard Reference System must be used throughout
- Length of articles must be 15 – 25 pages
- All articles must have a cover sheet that provides the following details: Title of the article, name of author/s, affiliation of author/s, designation of author/s and date of submission
- Articles must be presented in the following sequence: title of article, name of author/s, main text, notes, bibliography, captions, images
- Images must be of a quality suitable for reproduction and printing. If digital images are sub-

mitted they must be 300dpi and in jpg or tiff format

- Authors are responsible for obtaining copyright and reproduction clearance for all visual material submitted
- Text and images must be submitted in separate files

Articles may be submitted on disk with an accompanying hard copy to:

The Editor, *Image & Text*, Department of Visual Arts, University of Pretoria, 0002 Pretoria

or

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